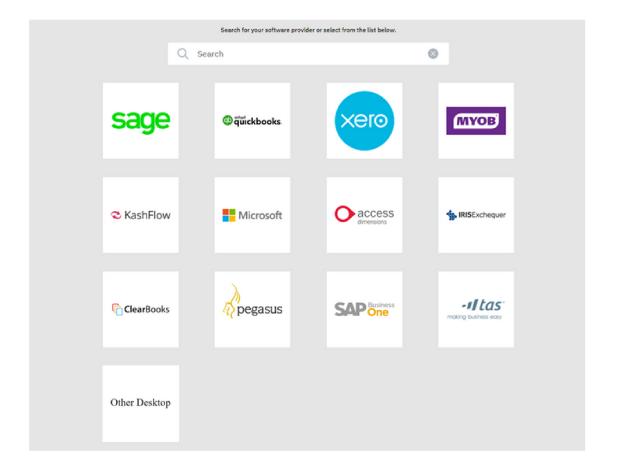


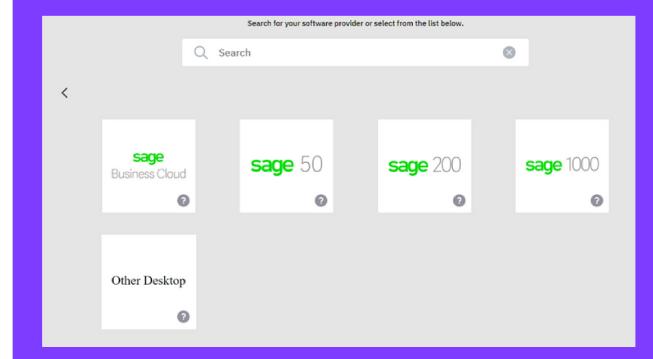
## Connecting your accountancy package

You will be sent a connection email from: <a href="mailto:donotreply@gemini-central.co.uk">donotreply@gemini-central.co.uk</a>

Please follow the link in the email which will direct you to the below screen:

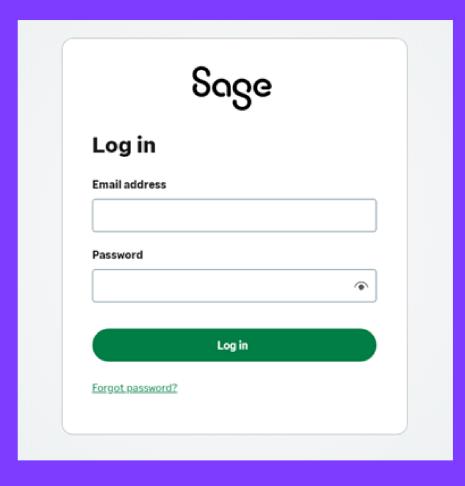


2. Select the relevant accounting package for your company.

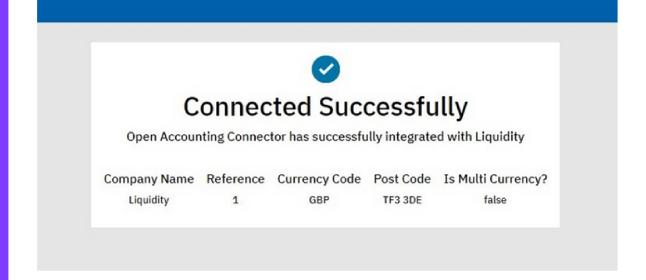


3. Once you have selected your accounting package, you will be redirected to the login page Please enter your log in details.

Please note if you are using a desktop version there will be no need to log in.

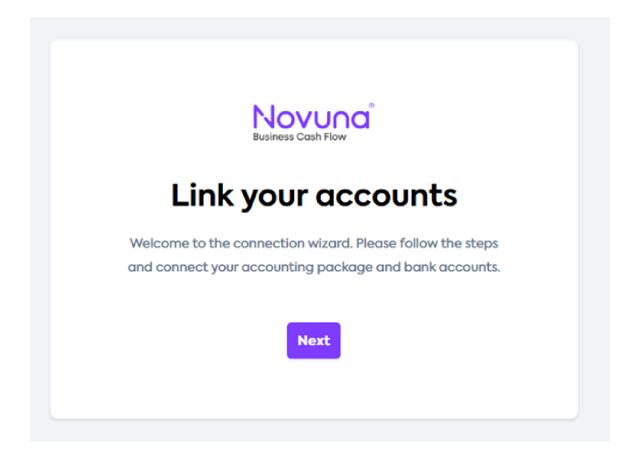


4. "Connected Successfully" message should now appear, meaning the connection is complete.

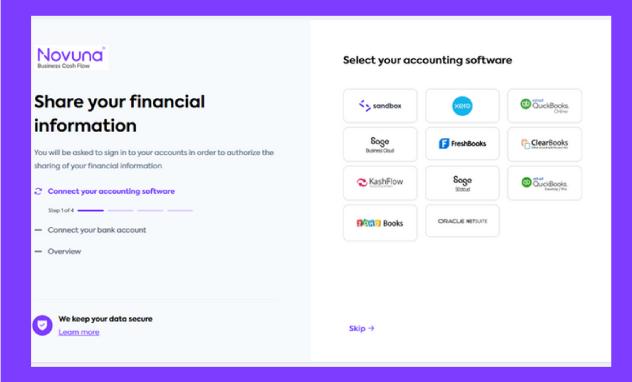


## **Connecting your Business Bank**

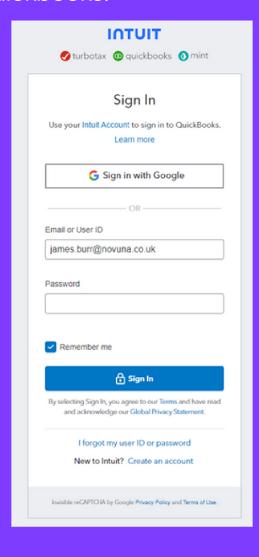
You will receive a link from your contact at Novuna Business Cash Flow, clicking this will initiate the linking process:



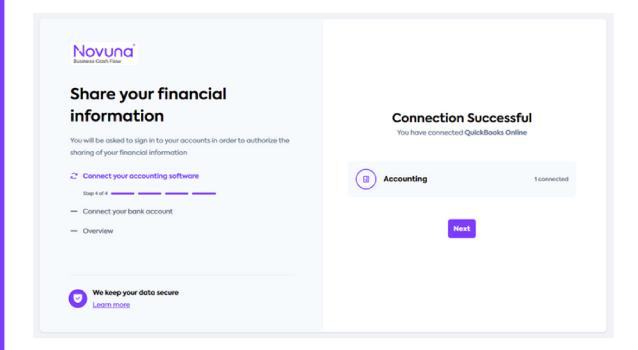
2. You'll then be asked to connect your accounts package. To do this you need to have the right permission level in your accounts system to share data; this is usually an administrator or director level of access:



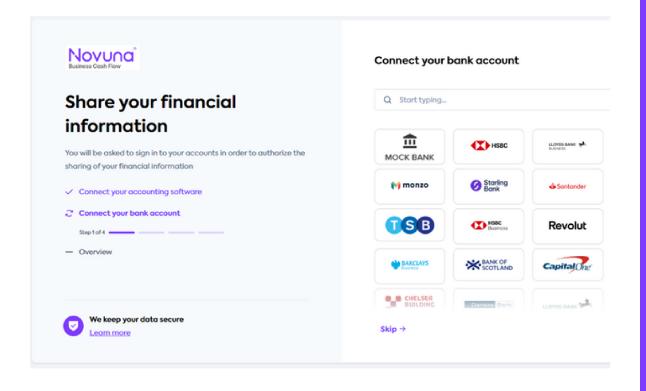
3. Through your accounts accounts system you'll be asked to sign in. Here's an example of what that looks like in Quickbooks:



3. Confirm data sharing to complete the connection. Click 'Next' to commence the banking process:

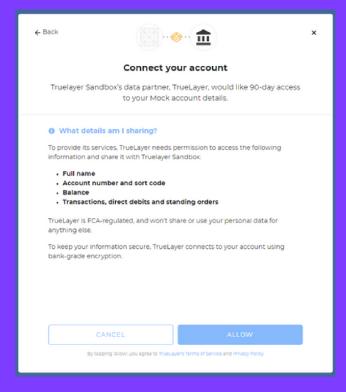


Select the provider of your business bank accounts:



3. You will be then taken to your online banking log in page (if you are doing this on a mobile device your banking app will open).

Your bank will ask you to log in and then confirm you consent to share your information with us. Here's an example of that from our 'mock' bank:



After giving your consent the process is complete!

The connection will remain in place on an ongoing basis, you can remove it at any time but please note that there is a requirement to share information to support your application and facility with Novuna Business Cash Flow.

If you wish to discuss disconnection then please speak with your contact to agree alternative methods to share the information required.

To speak to one of our friendly advisors at Novuna Business Cash Flow, please call us on Freephone:

## 0800 1105 005









5 Hollinswood Court, Stafford Park 1, Telford, Shropshire, TF3 3DE



INVOICE FINANCE AND ASSET BASED LENDING MEMBER

